

County/Local Government Retention Policy  
Adopted by the Oversight Committee on Public Records  
May 20, 2015

GEN 10-43 ROUTINE SURVEILLANCE RECORDINGS

Disclosure of these records may be affected by IC 5-14-3-4(a) and the discretion of a public agency pursuant to IC 5-14-3-4(b).

DESTROY after 30 days if: (1) the agency lacks notice, actual or constructive, that evidence of illegal activity is captured; or (2) evidence captured may constitute only an infraction and the agency does not have notice, actual or constructive, that activity is captured that may constitute a misdemeanor or felony.

If the agency has notice, actual or constructive, that evidence of illegal activity is captured that may constitute a misdemeanor or felony, DESTROY after the expiration of the applicable limitation period put forth in IC 35-41-4-2.

If litigation occurs for which the record is admitted into evidence, the record becomes the responsibility of the court and is subject to Indiana Rules of Court, Administrative Rule 7.

If the agency has notice, actual or constructive, that evidence is captured that results in a timely notice of tort claim under IC 34-13-3-8, DESTROY three (3) calendar years after action accrues.